

On Friday, December 18<sup>th</sup>, the federal Office of Management and Budget released new guidance on counting jobs in the quarterly Section 1512 reports that must be filed by recipients of funds under the American Recovery and Reinvestment Act. The new guidance is available at the following website:

[http://www.whitehouse.gov/omb/assets/memoranda\\_2010/m10-08.pdf](http://www.whitehouse.gov/omb/assets/memoranda_2010/m10-08.pdf)

Supplemental instructions prepared by individual federal agencies may be found here:

[http://www.recovery.gov/FAQ/recipient/Pages/Recipient\\_Reporting.aspx](http://www.recovery.gov/FAQ/recipient/Pages/Recipient_Reporting.aspx)

Please note that this revised guidance represents significant changes to job reporting. The most significant changes are as follows:

- 1) The definition of jobs created or retained has changed from the first reporting period and is now defined as follows:
  - a. A job created is a new position created and filled, or an existing unfilled position that is filled, that is funded by the Recovery Act.
  - b. A job retained is an existing position that is now funded by the Recovery Act.

Using the definitions above, recipients must calculate the total number of jobs that were funded in the quarter by the Recovery Act. A funded job is defined as one in which the wages or salaries are either paid for or will be reimbursed with Recovery Act funding.

- 2) Job reporting is now quarterly rather than cumulative across quarters.
- 3) Effective February 2<sup>nd</sup>, FederalReporting.gov will be open for corrections of the data submitted for the quarter ending December 31, 2009. Recipients will have the ability to make corrections up until the start of the next reporting period. (Please note that recipients are still required to report in January but this change allows for the corrections to be made after the reporting period has ended.)

Please also review <https://www.federalreporting.gov/federalreporting/home.do> for additional information and technical updates. Thank you.